

# MANUAL PAYS 4

SCREEN ID: HTMTD

ATTACH TO FORM PR-10.1 (HTM00)

<b>COMPANY NUMBER</b>	<b>EMPLOYEE NUMBER</b>	<b>T C D</b>	<b>PAGE NUMBER</b>
0 0		0	

EMPLOYEE NAME (FOR REFERENCE ONLY)

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BALANCE ON SCREEN HTMCK  
WHEN ENTRY IS COMPLETE

## TAXES (500)

ST/ LOC	FIT SIT	OASDI LOCAL	HI DI	OTHER GROSS	(1) ADJ

## DEDUCTIONS (550)

DED NO	DED AMOUNT	DED NO	DED AMOUNT	DED NO	DED AMOUNT	DED NO	DED AMOUNT

### (1) ACCEPTABLE VALUES:

BLANK,+ Positive Adjustment P  
- Negative Adjustment M

Positive Adjustment - Will be reflected in the employee's next earnings notice  
Will increase appropriate fields in employee's masterfile.  
Negative Adjustment - Will be reflected in the employee's next earnings notice  
Will decrease appropriate fields in employee's masterfile.

Authorized Signature

Date

Keyed By

Date

Form PR-10.4  
Rev 10/04